

## Pune Municipal Corporation

पुणे महानगरपालिका

RTI Act 2005

माहिती अधिकार अधिनियम २००५

(i) The particulars of its organization, functions and duties.

<b>Department Name</b> विभागाचे / खात्याचे नाव <b>ICDS, PUNE CITY SEVEN PROJECTS</b>
<ul style="list-style-type: none"><li>• Introduction : Integrated Child Development Scheme for Children in the slums परिचय</li><li>• Objective : To reduce Maternal and Child Mortality उद्देश / हेतू</li><li>• Responsibilities : Vaccination, Health checkup, Health &amp; Nutrition Education (Shall / May) Supplementary Nutrition. जबाबदाऱ्या</li></ul>

(ii) The powers and duties of its officers and employees.

<b>Ward office / Department Name</b> <b>ICDS, PUNE CITY SEVEN PROJECTS</b>		
<b>Designation</b> हुद्दा	<b>Responsibilities</b> कर्तव्य	<b>Remarks</b> शेरा
Class 1: Medical Officer of Health वर्ग १	Co-ordination within Dept. & NGO's Reduction in MMR & IMR	Co-ordination with different Dept. and (NGO's)
Class 2: Medical Officer – Two वर्ग २	Co-ordination within Dept. & NGO's Reduction in MMR & IMR	Vaccination, Health checkup, Health & Nutrition Education, Supplementary Nutrition, Co- Ordination with different Dept. and (NGO's)
Class 3: ANM – Eight	Reporting and record keeping	Vaccination, Health checkup,

		Health & Nutrition Education, Supplementary Nutrition, Co-Ordination with different Dept. and (NGO's)
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(iii) The procedure followed in the decision making process, including channels of supervision and accountability.

**Department / Ward office Structure in hierarchy as per signing authority. If possible file movement process.**

विभाग / क्षेत्रिय कार्यालयाचे अधिकारप्राप्त सेवकांची यादी. आवश्यकतेनुसार दस्तऐवजांचे ठिकाण

(iv) the norms set by it for the discharge of its functions.

Serial No. अ. क्र.	Designation हुद्दा	Activity कार्य	Time limit [Optional] कालमर्यादा (पर्यायी)	Remarks शेरा
1.	Medical Officer	Co-ordination within Dept. & NGO's Reduction in MMR & IMR	Day to day	
2.	ANM	Vaccination, Health checkup, Health & Nutrition Education, Supplementary Nutrition, Co-Ordination with different Dept. and (NGO's)	Day to day	

(v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.

<b>Ward office/ Department name</b> क्षेत्रिय कार्यालय / विभागाचे नाव <b>ICDS, PUNE CITY SEVEN PROJECTS</b>		
<b>Serial no.</b> अ.क्र.	<b>Act / Regulation</b> कायदा / अधिनियम	<b>Activity / Program</b> कार्य / नियोजन
<b>Not Applicable</b>		

(vi) a statement of the categories of documents that are held by it or under its control.

<b>Ward office/ Department Name</b> क्षेत्रिय कार्यालय / विभागाचे नाव <b>ICDS, PUNE CITY SEVEN PROJECTS</b>				
<b>Serial No.</b> अ.क्र.	<b>Designation</b> हुद्दा	<b>Subject</b> विषय	<b>Type</b> प्रकार	<b>Remarks</b> शेरा
<b>Not Applicable</b>				

(vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation there of.

<b>Serial No.</b> अ.क्र.	<b>Subject</b> विषय	<b>Consulting Authority</b> माहिती सल्लागार	<b>Type</b> प्रकार	<b>Remarks</b> शेरा
<b>Not Applicable</b>				

(viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

<b>Serial No.</b> अ. क्र.	<b>Name of the Committee</b> समितीचे नाव	<b>Total Members</b> एकूण संख्या	<b>Purpose</b> उद्देश / हेतू	<b>Type</b> प्रकार	<b>Frequency of Meetings</b> सभेची वेळ	<b>Document available for Public</b> नागरिकांसाठी उपलब्ध माहिती
<b>Not Applicable</b>						

(ix) a directory of its officers and employees.

<b>Ward office/ Department Name</b>
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क्षेत्रिय कार्यालय / विभागाचे नाव <b>ICDS, PUNE CITY SEVEN PROJECTS</b>				
Serial No. अ.क्र.	Designation हुद्दा	Name नाव	Office Address कार्यालयाचा पत्ता	Phone (Extn.) दूरध्वनी नं.
<b>Not Applicable</b>				

(x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.

Ward office/ Department Name क्षेत्रिय कार्यालय / विभागाचे नाव <b>ICDS, PUNE CITY SEVEN PROJECTS</b>			
Sr. No. अ. क्र.	Designation हुद्दा	Name नाव	Gross Salary पूर्ण पगार
<b>Not Applicable</b>			

(xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.

Serial No. अ. क्र.	Budget head / Department Name खातेवारी / विभागाचे नाव	Work / Activity कार्य	Budget provision देय रक्कम	Expenditure खर्च	Current Status चालू स्थिती
<b>Not Applicable</b>					

(xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.

Serial No. अ.क्र.	Program name (Activities) प्रकल्पाचे नाव	Allotted Amount देय रक्कम	Report अहवाल	Remarks शेरा
<b>Not Applicable</b>				

(xiii) particulars of recipients of concessions, permits or authorisations granted by it.

Serial	Organization	Concessions / Permits	Report	Remarks
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No. अ.क्र.	संस्था	/ Authorities सूट / मान्यता / अधिकार	अहवाल	शेरा
<b>Not Applicable</b>				

(xiv) details in respect of the information, available to or held by it, reduced in an electronic form.

**Web address of the Ward office / Department.**

क्षेत्रिय कार्यालयातील विविध खात्यातील वेब अॅड्रेस

**List of the activity done through computerization.**

संगणकावर विकसित केलेल्या प्रणालीचे नाव

(xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

Serial No. अ.क्र.	Information collection centres माहिती केंद्र	Timing (Open / Close) वेळ (चालू / बंद)	Remarks शेरा
<b>Not Applicable</b>			

(xvi) the names, designations and other particulars of the Public Information Officers.

Sr. No. अ.क्र.	Name नाव	Department/ Ward office विभाग / क्षेत्रिय कार्यालय	Designation हुद्दा	Work Timing कामाची वेळ	Office Address कार्यालयाचा पत्ता	Office Phone कार्यालय दूरध्वनी	Email ई-मेल
<b>Not Applicable</b>							

(xvii) such other information as may be prescribed and thereafter update these publications every year. **Budget अंदाजपत्रक**

- 1. Citizen charter [Optional]** नागरिकांना देण्यात येणाऱ्या सुविधा (पर्यायी)
- 2. City development plan [Optional]** शहर विकास नियोजन (पर्यायी)